

USE OF TOWN HALL

The Town Hall may be rented out during the months of April through October. Exceptions may be granted on a case-by-case basis by the Selectmen for use during the winter months.

A deposit will need to be made at the time of the request to cover any damages that may occur. Upon satisfactory inspection of the Town Hall by the Selectmen, the amount will be refunded, subject to the rental fee. In addition, a cleaning/setup fee may be assessed at the time of the rental if special arrangements are requested by the rental party.

The person signing out the Town Hall is responsible for any and all damages that may occur during the time that the building is being used by them.

There shall be absolutely NO SMOKING in the building.
There shall be absolutely NO ALCOHOL in the building.

Name of Person/Group

Date Requested

Time Period Requested

_____ Deposit Fee (\$_____)

_____ Rental Fee (\$_____)

_____ Cleaning/Setup Fee (\$_____)

Signature of Responsible Party

Date

_____ Granted

_____ Denied

Selectman

Selectman

Selectman