

**Town of Goshen
Planning Board
Minutes of July 2, 2015 (FINAL)**

Planning Board Members Present: Doug O’Clair (chair), Alicea Bursey (vice chair), and Fred Smith

Meeting called to order at 7:12 p.m.

Reviewed concerns presented by Peta Brennan (Center Rd)

Planning Board Agenda:

- Peta Brennan suggested that the agenda be publicly posted ahead of each meeting.
- Doug O’Clair stated that this was never a formal procedure in the past, and sees no reason why it cannot be changed.
- The Planning Board decided that the board agendas will be posted on the Town of Goshen’s website prior to the meetings.

Peta Brennan also expressed her concern regarding the changes that will be made to the Driveway Permit Application form (see June 4, 2015 Minutes).

- Doug O’Clair stated that the only difference involves the maintenance of the culvert (s) (see June 4, 2015 Minutes).

Review of Meeting Minutes

The Board reviewed and edited the minutes of June 4, 2015.

There was a mistake on page two that will need to be changed. An extra “s” was added to culvert and will need to be removed.

Alicea Bursey motioned to accept the edited minutes from June 4, 2015. Fred Smith seconded the motion. All in favor, minutes approved.

Review Proposed Minor Subdivision for Douglas and Ann O’Clair (Dero Road)

Doug O’Clair presented an application for the subdivision of land that he owns on Dero Road and Ballpark Road.

Doug O’Clair’s intention is to divide the lot into a 25.6-acre lot that will be sold and a 16-acre lot that he will retain. The 25.6-acre lot will be sold to a relative.

Mr. O'Clair's main concern and question for the Board is whether he could present his request without the drawing of major contour lines.

Fred Smith stated that he does not see any reason for the contour lines to be brought to the Planning Board, and Alicea Bursey was also in agreement with that decision. However, due to the lack of Planning Board members, the decision will have to be voted on at the August 6, 2015 meeting.

Minor Subdivision Hearing

A hearing will be held on August 6, 2015, regarding the minor subdivision of the O'Clair property.

Melissa Salinardi will be in charge of making the proper preparations and notifications for the hearing.

Review Proposed Special Exception and Driveway Application Forms for Final Approval

A mistake was found in the formatting of the Driveway Application Form and will be changed. An extra s was added to culvert and will be omitted.

Edits to the formatting of the documents will also be changed to both the Special Exception and Driveway Application Form. A link to the Planning Board page of the Town of Goshen's website (<http://www.goshennh.org/planningboard.html>) will also be added to both documents.

Doug O'Clair suggested that the Planning Board wait to accept the Application Forms until Kevin Bevilacqua (Goshen Road Agent) is made aware of these changes. Doug O'Clair will be responsible for contacting Kevin Bevilacqua (Goshen Road Agent) to appear at the August 6, 2015 meeting to review the Driveway Application Forms regarding the new changes to the culvert maintenance.

The forms will be reviewed and voted upon in the August meeting.

Review Application for an Area Variance for Possible Changes

Doug O'Clair stated that the criterion was already added to the application; therefore, no major changes would need to be made to the document.

A few minor changes will be made to the formatting of the application. A link to the Planning Board page (<http://www.goshennh.org/planningboard.html>) on the Town of Goshen's website will also be added to allow for easy referencing.

Correspondance

Doug O'Clair presented the Board with a few items of correspondence.

1. A letter from the Upper Valley Commission, from Geoffrey Rose regarding the West Bowl Expansion at Mount Sunapee and his own concerns regarding the project.
2. A Mt. Sunapee Annual Operating Plan for 2015-2016.

Both items were reviewed by the Board, no questions or concerns were found.

Other Business

The next Board meeting will be held on August 6, 2015.

Preliminary agenda for the August 6, 2015 meeting:

- Application forms will be reviewed and a motion will be made to accept them as final.
- A hearing will be held in reference to Doug and Ann O'Clair's request for a subdivision of their land.

Before the August 6, 2015 meeting, Doug O'Clair will post the agenda on the Town of Goshen's website for the public viewing.

Melissa Salinardi will not be present during the August 6, 2015 meeting, Alicea Bursey will act as Secretary.

Alicea Bursey motioned to adjourn the meeting; Doug O'Clair seconded the motion, all were in favor. Meeting adjourned at 8:09 p.m.

Respectfully Submitted,

Melissa Salinardi
Recording Secretary