

**Town of Goshen
Planning Board
Minutes of May 15, 2014**

Members Present: Alicea Bursey, Vice-Chair; Chip Ball, Steve Bursey, Bruce Nadeau

Vice-Chair Bursey called the meeting to order at 7:05 p.m.

MINUTES

The Board reviewed the minutes of May 1, 2014.

Mr. Nadeau made a motion to accept the minutes of May 1, 2014 as written. Mr. Ball seconded the motion. All in favor.

UNFINISHED BUSINESS

CIP

Library

Cynthia Phillips, Librarian, was in to discuss the CIP needs of the Olive G. Pettis Memorial Library. She gave the Board a list of Capital Improvement Projects that she compiled after meeting with the Trustees of the Library. Some of the items on the list were already complete or to be completed this year; and some of the items were maintenance issues that will be addressed in the annual budget.

Ms. Phillips stated that for CIP planning the following prioritized list would be a good faith estimate.

1. Improved Lighting. Ceiling fans with lighting will not only be an enhancement to the existing lighting, but would also help with the heat circulation. Suspended light fixtures in place of the existing fluorescent units would be a low-cost improvement as well. There are some patrons who are actually fluorescent intolerant. Even with added floor lamps and table lamps, the lighting is not adequate. There are grants available for such modifications. Ms. Phillips provided the Board with a list of organizations that could be applied to for grants.

2. Ramp and Porch Repair/Replacement. The existing ramp and porch are beginning to show signs of rotting. There have been instances of people getting splinters in their hands from the railing. It would be up to the Town to determine if it would be more cost effective to replace or repair the existing ramp and porch.

3. Entry and Parking. An improved entry way that did not succumb to mud season would be much appreciated by the patrons. Cutting back the lawn between the Library and the Town Hall to accommodate parking would be an inexpensive enhancement to both properties.

4. Basement Storage. Excavation of existing space beneath the main room, to a depth suitable for movement; poured concrete floor; appropriate construction, heating and lighting to allow for storage of supplies unable to be stored in the unheated shed.

5. Heating System. A heating system similar to the system placed in the Town Hall would be an improvement and cost savings in the long-run, especially with new windows, insulation and ceiling fans.

Cemetery

Lars Nelson, Cemetery Trustee, was in to discuss the CIP needs for the Cemetery Department. He advised the Board that the Cemetery Department has an annual budget of approximately \$5,000.00 / year. About half of that goes to the mowing and the remainder goes to one major improvement project each year. He stated that the Cemetery Department only has one capital improvement project at this time.

1. Parking Area. There is a need for a 35 ft. x 70 ft. parking area at the top of the hill at the Mill Village Cemetery. Right now there is a paved drive going up, but now where to maneuver a vehicle once up there. The upper level of the cemetery will be opening up in the next couple of years since the lower section is nearly full. In 2015, the roughed-in area should be paved with the parameter marked with granite posts.

Mr. Ball informed Mr. Nelson that Shaun Carroll has offered to give the Town some granite posts that are on his property across Route 10 from the Cemetery. Mr. Nelson will need to contact Mr. Carroll for the details.

Mr. Nelson commented that at some point in the future, it would be a good idea to assemble the cemetery records on software for preservation and research. Currently, the records and maps are in loose leaf binders, all handwritten. He informed that the Cemetery Trustees are working in collaboration with Bob Bell to research a better method of record keeping.

Mr. Bell made a motion to adjourn. Mr. Nadeau seconded the motion. All in favor.
Meeting adjourned at 7:45 p.m.

Next scheduled meeting: June 5, 2014

Respectfully submitted,

Linda Plunkett
Recording Secretary