

**Town of Goshen
Planning Board
Minutes of November 21, 2019
APPROVED**

Planning Board members present (*quorum* = 3): Alicea Burse (Chair), George Hebert (Vice-Chair), Fred Smith, and Bruce Nadeau

Alternate (s): Karyn Berriault (non-voting)

Guest (s): Ray Porter, Corey Bevilacqua, Kevin Bevilacqua, Pam Mitchell, Pat Higgins Mitchell

Meeting called to order at 6:57 p.m.

Annexation (Porter/Mitchell)

Ray Porter presented the board with the formal and signed plat showing the existing lot lines and the new lot line being requested via annexation. The board reviewed the plat and did not have any further comments or concerns. The board voted to move the annexation request onto the next stage of the application process, the abutter notification and public hearing.

Bruce Nadeau motioned to move the Porter/Mitchell Annexation to a Public Hearing on December 19, 2019 and begin the abutter notification process. Fred Smith seconded the motion. All were in favor, motion approved.

The Recording Secretary will begin the notification of abutter (s) process and prepare for a public hearing on December 19, 2019. No further actions were made at this time.

Subdivision (Corey Bevilacqua)

The board discussed with Corey Bevilacqua specific requirements needed before the subdivision application can be considered for approval. A deeded right away and driveway approval must be acquired. The board also reviewed the flood plane map and agreed that the property in question is not directly in the flood plane. The board advised Corey Bevilacqua that plans from the surveyor/engineer will be required for the subdivision application process. Plans should be certified by the engineer/surveyor and address all town and state set backs, driveway requirements, and other regulatory requirements. The board will wait to hear from Mr. Bevilacqua, no further actions were made.

Subdivision Request (Knowlton)

The board reviewed the Knowlton subdivision request (256 Center Road - Tax Map 202, Lot 29) and voted to move the request onto the next stage of the application process.

Fred Smith motioned to move the Knowlton subdivision to a Public Hearing on December 19, 2019 and begin the abutter notification process. Bruce Nadeau seconded the motion. All were in favor, motion approved.

The Recording Secretary will begin the notification of abutter (s) process and prepare for a public hearing on December 19, 2019. No further actions were made at this time.

Review of October 17, 2019 Meeting Minutes

Bruce Nadeau motioned to accept the minutes from October 17, 2019. Fred Smith seconded the motion. All were in favor, minutes approved ‘as is’.

Review of Pit Inspection Minutes October 19, 2019 Meeting Minutes

Fred Smith motioned to accept the Pit Inspection minutes from October 19, 2019. Bruce Nadeau seconded the motion. All were in favor, minutes approved ‘as is’.

Review of Non-Quorum Notes from November 7, 2019

The non-quorum notes from November 7, 2019 were reviewed. No changes were made and no vote was needed.

Capital Improvement Plan

The board is moving forward with the Capital Improvement Plans. A request list was received from the Chief of Police for the Police department’s capital improvement plans, which will be reviewed by the board and added to the new plan.

The Library department will join the board during the December 19th meeting to discuss an updated request list. No further actions were made at this time.

Member Discussion

Additional alternate members are still needed for the Planning Board, this topic will remain a standing agenda item until filled. Anyone interested in becoming an alternate member of the Planning Board should stop by any of the Planning Board meetings at the first or third Thursday of the month at 7pm in the Goshen Town Hall.

November Public Hearing (Warrant Articles)

The Public Hearing for the discussion of the proposed warrant articles will take place on Thursday, December 5, 2019 at 7:00 pm. The Recording Secretary has posted the hearing notifications in town-designated public locations and an ad has been included in the Eagle Times on Saturday, October 19, 2019.

Other Business

- The next meeting will be the first Thursday of the month - December 5, 2019.
- A budget discussion including recording secretary’s salary was discussed. No vote was required.
- **Rescinding 2019 Chair stipend:** The Chair wishes to rescind her 2019 stipend so that it can be re-budgeted for the purpose of providing the Planning Board secretary with a one-time bonus. A vote is required by the board for this to happen and then must be brought to and voted upon by the Selectman. **Bruce Nadeau motioned to approve the Chair’s decision to rescind her 2019 stipend to allow for a one-time bonus to the Planning Board Recording Secretary. George Hebert seconded the motion. All were in favor.**

Standing items

- Capital Improvement Plan
- Subdivision Request (Knowlton) - Public Hearing scheduled for December 19, 2019.
- Subdivision (Bevilacqua) - Standing Item
- Annexation (Porter/Mitchell) - Public Hearing scheduled for December 19, 2019.
- Member Discussion - Standing Item
- Public Meeting, December 5, 2019 - warrant articles

Bruce Nadeau motioned to adjourn the meeting; George Hebert seconded the motion, all were in favor.

Meeting adjourned at 7:47p.m.

Respectfully Submitted,

Melissa Salinardi
Recording Secretary