

**Town of Goshen
Planning Board
Minutes of June 7, 2018
FINAL**

Planning Board members present: Alicea Bursey (Chair), Fred Smith, George Hebert, and Bruce Nadeau.

Guests: Sheldon White, Dawna White, Janet O'Brien, and Kristi Kisler

Meeting called to order at 7:03 p.m.

O'Brien/White Lot Line Adjustment

Chair Bursey asked Mrs. O'Brien and Mr. and Mrs. White if a panel of four members was satisfactory to them for the voting process, as they have the right to a five member panel for the vote. Chair Bursey explained that due to having only four members present tonight, if they wanted to hold off on the voting, they could do so. There were no concerns from the applicants and the applicants chose to move forward with the vote. The board continued with the application discussion and voting process.

The board had no questions or comments regarding the lot line adjustment.

It was presented before the public and no questions or comments were made.

The board collected the full payment of \$263.13 from the White's (ck #1176).

Bruce Nadeau made a motion to approve the White/O'Brien Lot Line Adjustment. George Hebert seconded the motion. All were in favor, the lot line adjustment will take 0.57 acres of land from the O'Brien's property and add it to the White's property.

Chair Bursey reminded the White's that there is a thirty (30) day appeal period where abutters may voice their concern. After the 30 day period, the lot line adjustment will be complete.

The board signed the mylar, however, due to a small smudge on the mylar, they have requested that a second mylar be brought to the Town Office, as well as an additional copy of the lot line adjustment. Once the second mylar is brought to the Town Office, the board members will sign that copy as well for the official records.

Property Question (Kristi Kisler)

Kristi Kisler approached the board with questions regarding a current property near Rand Pond. She was seeking guidance for potential remodeling and future endeavors. The board reviewed the property and house footprint and suggested Ms. Kisler to consult with a septic designer which will help her determine exactly what options she has. No further actions were made, no vote was required.

Berriault Project (Ice Cream Stand)

Chair Bursey recused herself from the board to be able to update the board on the Ice Cream stand status.

The Berriault's are making progress with preparations for their ice cream stand business, however, they are still waiting for some state approvals.

There were no questions from the board and no votes were required.

Review of May 17, 2018 Meeting Minutes

Chair Bursey brought to the board's attention one change in the minutes of May 17, 2018. Under Berriault Project, the line that reads, "The board did not vote on anything due to lack of quorum," will be changed to now read, "No vote required."

Bruce Nadeau motioned to accept the minutes from May 17, 2018 'as amended'. George Hebert seconded the motion. All in favor, minutes approved 'as amended'.

New Member Discussion

The board discussed possible new members as Ben Bailey has decided to not step into the position, therefore, the board must find another member to fill the position. Chair Bursey mentioned that Matthew Natole and Diane Craig (as alternate) were interested and will join the board during an upcoming meeting to discuss membership.

Discuss changes to practices based on recent land use RSA update

The board discussed several suggestions and changes to meeting practices that are based on the recent land use RSA updates. The board discussed how they can best serve the needs of the community. Some suggestions are as follows:

- A blurb will be posted on the Town website homepage that will say, "Documents, agendas, etc. can be found under the department tab at the top of the homepage and then by clicking on the relevant department. Forms can be found under the forms tab on the homepage. Each department page contains relevant regulations and guidance that will not be found on the forms page. Please check both the forms page and the departmental page to ensure you have all necessary information." Chair Bursey will bring the suggested statement before the Selectman for input before a finalized decision will be made.
- Going forward, minutes will be recorded to more closely mirror the RSA 91-A2 state requirement.
- Whenever possible, meetings will not be audio or visually recorded and no handwritten notes will be taken by the Secretary. The goal of this practice is to make sure that all "Right to Know" information is clearly, quickly, and easily accessible both to the board and members of the public. All minutes may be accessed by the general public in public access areas (Post Office, Town Hall, and website) or by contacting the Chair of the board.

Chair Bursey also had several corrections to the Planning Board page of the website, which will be submitted to the webmaster and changed accordingly.

The board agreed to these suggested changes but no vote was taken.

Review of Excavation Regulations (continued)

Bruce Nadeau made a motion to table the discussion of proposed changes to the Excavation Regulations. Fred Smith seconded the motion. All were in favor; the board will review the Excavation Regulations during a future meeting.

Other Business

- **Bruce Nadeau made a motion to cancel the second meeting in June. Fred Smith seconded the motion. All were in favor, the June 21st meeting has been cancelled.**
- The next meeting will be the first Thursday of the month - July 5, 2018.
- Chair Bursey made mention that the pits are now in operation, just as Shaun Carroll, Jr. had stated.

Standing items

- New Member Discussion
- Ice Cream Stand Update
- Continued review of Excavation Regulations

Items to be voted on during end of year public hearing

- Set back regulations (revised)
- Small detached building regulations (revised)
- Proposed Signage Regulations (revised)

Bruce Nadeau motioned to adjourn the meeting; Fred Smith seconded the motion, all were in favor. Meeting adjourned at 7:48p.m.

Respectfully Submitted,

Melissa Salinardi
Recording Secretary