

**Town of Goshen
Planning Board
Minutes of November 5, 2015
FINAL**

Planning Board Members Present: Doug O'Clair (chair), Alicea Bursey (vice chair), Bruce Nadeau, and Chip Ball.

Meeting called to order at 7:02 p.m.

Review of October Meeting Minutes

Alicea Bursey motioned to accept the minutes from October 15, 2015. Bruce Nadeau seconded the motion. All in favor, minutes approved "as is".

Phase I of the Anderson Gravel Pit Permit

The board reviewed the Anderson Pit for excavation permit, Phase I document and signed five copies that will be delivered by Doug O'Clair to all persons involved (see Anderson & Davis Annual Pit Inspection Minutes, September 26, 2015).

A copy of the signed document will be available to view on the town website (goshennh.org).

Finalization of the Driveway Regulations

The board reviewed the current Driveway Regulations and made the final changes that will be added to the document (see goshennh.org/planningboard).

Under *Continuing Owner Responsibility* in the Driveway Regulations, the following will be added: "Upon receipt of invoice, payment will be expected in full, within 90 calendar days from the invoice due date. Any outstanding balances after 90 calendar days for the reconstruction or installment of a driveway/culvert (s) will be added to the home owner's current tax bill and will be subject to interest per RSA."

Other Business

- Doug O'Clair suggested that the board keep the \$300-\$400 budget for a new filing cabinet or, to save money, fix the existing filing cabinet that is located in the basement of the town office. This filing cabinet will serve as additional storage space for all Planning Board documents.

Chip Ball stated that he would be able to look at the old filing cabinet and make necessary adjustments where needed.

- Doug O'Clair suggested that during the next meeting, the board look into the building code and building code application. The board agreed that if this is a Planning Board responsibility, actions should be made to correct these forms.
- The board discussed the Mt. Sunapee Expansion Program and whether there were any new developments. It was concluded that no new information is known at this time.
- The next board meeting will be held on the first Thursday in December - December 3, 2015.
- Alicea Bursey made a motion to cancel the meeting on December 17, 2015; all were in favor, meeting cancelled.
- The January meeting will be held on the first Thursday of the month - January 7, 2016.

Alicea Bursey motioned to adjourn the meeting; Bruce Nadeau seconded the motion, all were in favor. Meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Melissa Salinardi
Recording Secretary