

Olive G. Pettis Library, Goshen, NH
Minutes of Trustees Meeting
October 20, 2015

Roll call and approval of agenda:

Present: Jonathan Purick, Chairperson; Cyndi Phillips, Librarian; Alaina Willson, Trustee; Bonnie Belden, Secretary;

Absent: Dorothy DeLucia, Vice Chairperson; Trisha LaBossiere, Treasurer; Lilyan Wright, Alternate Trustee; Susan Carpenter, Alternate Trustee

Jonathan called the meeting to order at 6:30 p.m. The discussion of a policy was added to the agenda.

BUSINESS:

- 1. Review minutes of September 15:** Alaina moved and Jonathan seconded acceptance of the minutes. There was one correction, that the painting class being planned for December will not be a fund-raiser at this time, but rather an adult enrichment session, with each participant paying their own fee. The motion to accept the minutes passed.
- 2. Treasurer's report:** Alaina moved and Jonathan seconded acceptance of the treasurer's report, which showed a balance of \$3627.35. A recent payment was made to EssCor Electronics to remove viruses from library computers and to install appropriate virus protection. All computers should now be protected in the future.
Budget: Trisha sent 3 options for a budget for next year for us to review. There was discussion about increasing the librarian's hours for next year due to the additional demands of programs and enrichment. We'll make a final decision next month.
- 3. Correspondence:** Bonnie sent thank you notes to: Sandy Sonnichsen and Thomas Howe for Legos, Deb Perloff of the Pease Library in Plymouth for two hardcover books, Evelyn DeCota of the Deerfield Library for the drop box and John Phillips for his work on the drop box. Two letters were sent, one to Home Depot requesting the donation of a stepladder and one to Ocean State Job Lots requesting a canopy. There has been no reply to these as yet.
- 4. Librarian's Report:** The librarian reported the following:
 - NH Humanities Council program, Family, Memory, Place: The program was held in the town hall on the evening of Saturday, September 26. About 15 attended the pot luck buffet and program, which elicited many funny and warm family memories from participants. The presenters, authors Maura MacNeil and Martha Andrews Donovan, led participants through a series of activities that led to the sharing of stories.
 - Ancestry.com and Heritage Quest: An evening enrichment on the use of these websites to research family history followed the NHHC program on Family, Memory and Place. Cyndi went to Concord and received training from Bobbie Slossar on how to use the websites. About 12 attended. Bethany Smith assisted in the presentation.
 - Scarecrow Building: Twelve children and their families dressed and decorated festive scarecrows on the lawn of the Town Hall. Everyone enjoyed refreshments of warm cider and donut holes afterward.

- Pumpkin Carving: There will be an enrichment session on pumpkin carving on Wed., October 28 at 6:30 at Town Hall. Participants should bring their own pumpkins and tools, if possible.
- Abenaki History in NH: This NHHC program will be held on Saturday, November 7 at the town hall. There will be a pot luck buffet featuring Native American food at 6:00 and the presentation will follow at 6:30. Cyndi will email trustees concerning the menu. The set up will be on Friday, and we'll decorate the tables and set up technology on Saturday.
- Enrichment: Enrichment following the Abenaki presentation will be beading. It will be held on the November 11th in the library.
- Cookie Walk and Book Sale: The tentative date for a Cookie Walk and book sale is December 5th. The set-up in the town hall will be on the previous day.
- Children's Party and visit from Santa: Trustees were divided about whether this should continue to be a function of the library. It will be discussed more at the next meeting. A possible date could be the 19th.
- Junior Library Guild: Cyndi showed us information about participation in the Junior Library Guild, which periodically sends shipments of books to the library for a reduced fee. Alaina moved and Bonnie seconded that the library not participate in the program, since we are able to get books cheaper elsewhere. Motion passed.
- Children's book exhibit: There will be an exhibit of new children's books at the state library in Concord during the week of November 2-6. Alaina and Bonnie will attend on Monday, Nov. 2.
- Coverage for Cyndi: Cyndi will be at a conference on Oct 25, 26, 27 (Sun.-Tues.). Elaine will cover the library on Tuesday.
- Painting classes: Goshen resident Grace Ellis would like to offer free water color classes at her home for a nominal fee of \$5, which would be donated to the library. It was agreed that we can advertise this for her after the holidays.

5. OTHER BUSINESS:

- Painting Class: This will be an adult enrichment class that will be held on December 9 (.tentative). The fee will be \$35 per person. The deadline for registration is Thanksgiving.
- Policy and Procedures: Members of the sub-committee met (Alaina and Susan). They found out in the RSA Act that recreation camps do not require background checks of volunteers. We do not have a policy for volunteers, so they will work on creating one.
- Winter Hours: These will be discussed next time.

6. **Adjournment:** The meeting was adjourned at 8:30. The next meeting is November 17, 2015 at 6:30.

Respectfully submitted,

Bonnie Belden,
Secretary