

Olive G. Pettis Library, Goshen, NH
Minutes of Trustees Meeting
December 17, 2013
FINAL

The meeting of Tuesday, December 17 was rescheduled to Thursday, December 19 due to the weather.

1. Roll call and approval of agenda

Present: Don Bailey, Chairperson; Jonathan Purick, Vice Chairperson; Steve Belden, Treasurer; Tracey Bevilacqua, Trustee; Lilyan Wright, Alternate Trustee; Bea Jillette, Alternate Trustee; Bonnie Belden, Secretary
Absent: Cynthia Phillips, Librarian

The meeting was called to order at 6:00 p.m. The agenda was approved.

BUSINESS:

2. Review minutes of November 19: Minutes were adopted with no changes.

3. Treasurer's report: The budget continues to balance with bank statements. We are on target as far as expenditures across our 12-month period, which ends in March. Don moved that the remainder of this year's allocation be encumbered to pay our expenses through March 31, 2014. The first allocation check for 2014 will not be received until after town meeting. Jonathan seconded. Motion passed. The treasurer's report was accepted.

Budget: A subcommittee had prepared a draft of a budget for 2014. There was discussion of the draft budget as Steve reviewed it line by line. It involves increases in two areas, including technology and the addition of housekeeping. Steve will create a final draft and circulate it to trustees before handing it in.

Roof: We are unsure of whether we should write a warrant article to request additional funds for a roof for the library. Bonnie will contact the selectmen and inquire about how they would like us to handle this.

4. Correspondence: Thank you notes were sent to the directors of the Madison library and the Hopkinton Library for books that they had donated. A thank you was sent to Charles Phillips for the BUX Achievement Process, a computer game that he had donated. Also, both Bonnie and Don sent thank you notes to Jim and Cindy Varnam, who had donated the funds for the books that we received through the CLiF grant and to Duncan MacDougall from CLiF, who had brought the books to us and did presentations for the classes at the Goshen-Lempster School.

5. Library schedule: There was discussion regarding granting comp time to the librarian during the holidays, as she has requested some time off. The library will be closed on Christmas Eve and on New Year's Eve due to the fact that we have afternoon hours on those days.

6. Holiday Program: The holiday program was held on Saturday, December 14. Attendance was minimal. We made \$239 on the raffle and the Cookie Walk. Santa was present to talk to the children. We are unsure of the reasons for the weak turnout.

7. **Library Procedures:** These were tabled until next time.
8. **Upcoming programs:** We'll explore options for a Humanities Council Program in January.
9. **Adjournment:** The meeting adjourned at 8:00. The next meeting will be on January 21 at 6:00.

Respectfully submitted,

Bonnie Belden
Secretary