

**Olive G. Pettis Library, Goshen, NH**  
**Minutes of Trustees Meeting**  
**March 18, 2014**

**Welcome to our new trustees, Trisha LaBossiere and Dorothy DeLucia!**

**1. Roll call and approval of agenda:**

Present: Jonathan Purick, Vice Chairperson; Trisha LaBossiere and Dorothy DeLucia, new Trustees; Bea Jillette, Alternate Trustee; Lilyan Wright, Alternate Trustee; Cyndi Phillips, Librarian; Bonnie Belden, Secretary

Also in attendance: Steve Belden and Don Bailey, outgoing trustees

Jonathan called the meeting to order at 6:10. Bea was given voting privileges because of a vacancy in one trustee position. Several items were added to the agenda under "Other."

**BUSINESS:**

- 2. Review minutes of February 11:** Minutes were adopted with no changes.
- 3. Treasurer's report:** Steve reported that all funds allocated for 2013 have been spent and that he has borrowed \$2000 from our miscellaneous funds in order to meet expenses until we receive our first check from the town.
- 4. Correspondence:** A thank you was sent to Tracy Bevilacqua for her service as a trustee.
- 5. Final approval of policy changes discussed on February 11, 2014:** Proposed changes to library policies were reviewed. The changes were proposed as a result of approval of a procedure dealing with challenging library holdings, which was passed last month. Bea moved and Dorothy seconded approval of the changes. Motion passed.
- 6. Upcoming programs and events:**
  - **Rabies Clinic:** The Rabies Clinic will be held on March 22, 2014. Steve, Lilyan, Don and Dorothy will work at the clinic. Lilyan will provide orange juice and donut holes. Cyndi will make a sign for the sandwich board saying that the town office is open for pet registrations. Bonnie will print a sign-up sheet to record participants.
  - **Easter program:** Easter is on April 20<sup>th</sup>. The Easter Egg Hunt will be held on Saturday, April 12, from 10 to 12. Cyndi will secure the town hall. Lilyan and Bonnie will hide eggs. Bonnie will read a story at the beginning of the program. Prizes will be awarded for most eggs collected. Cyndi will get prizes. Bonnie will get donut holes. Bea will get drinks and will make posters.
  - **Humanities Council program:** Cyndi has emailed presenters of three programs in which the trustees are interested. She has not yet heard back from any of them.
- 7. Materials and information for new trustees:** Manuals and information about the annual conference on May 19 and the NHLTA website, were given out. Decisions about attending the annual conference will be made at the next meeting.

**8. Other:**

- The Goshen Historical Society has asked to use the library post office box to receive their mail. Due to the fact that they receive very little mail, it was agreed that this would work out fine. Bea moved and Trisha seconded that the Historical Society be allowed to use the library address for correspondence. Motion passed.
- Lilyan has made a scrapbook of library happenings from 2001-2005, which she will be donating to the library.
- Shelving: Two shelves will be built to hold the new children's collection, including the books from the CLiF grant and the Libri Foundation grant. Fred Drinend completed an RFP to do this work. Cyndi presented a computer rendering of what the shelves will look like. They will match the other bookshelves already in place. A computer will also be moved into the children's section for children's use. Jonathan moved and Bea seconded approval of Fred's work on the shelves. This work will be funded by the Friends of the Library.
- Meeting hours: Trustees are in favor of continuing to meet at 6:00 on the third Tuesday of each month.

**9. Adjournment:** The meeting adjourned at 7:47. The next meeting will be on April 15 at 6:00.

Respectfully submitted,

Bonnie Belden  
Secretary

DRAFT