

**Olive G. Pettis Library, Goshen, NH**  
**Minutes of Trustees Meeting**  
**June 18, 2013**  
**ADOPTED**

**1. Roll call and approval of agenda**

Present: Don Bailey, Chairperson; Steve Belden, Treasurer; Lilyan Wright, Alternate Trustee; Bea Jillette, Alternate Trustee; Cynthia Phillips, Librarian; Bonnie Belden, Secretary  
Absent: Jonathan Purick, Vice-chairperson; Tracey Bevilacqua, Trustee

Bea and Lilyan were granted voting privileges due to the absence of trustees.

**BUSINESS:**

**2. Review minutes of May 21:** Minutes were adopted with no changes.

**3. Treasurer's report:** The current balance is \$8812.86. The amount in the miscellaneous account remains the same, at \$4802.46. The treasurer's report was accepted.

Decisions about the vacuum cleaner and the lamps have not yet been made. We have a dilemma about the availability of a volunteer to clean the library. It is possible that we may need to move to a paid position some time in the future. Steve will discuss this with the selectmen. Cyndi and Steve will go to get a vacuum on Friday. Donated funds will be used for this purchase.

**4. Correspondence:** There was no correspondence to report.

**Other Business:**

**5. Librarian's report:**

- There are 11 registrations for summer camp already. Four days have been scheduled with presenters. The following people have been arranged as presenters for the following camp activities:
  - 1) A representative from the extension office (worm composting)
  - 2) Sandy Sonnichsen (sharks)
  - 3) Derrick Small from WILD Encounters (burrowing creatures)
  - 4) Cyndi will do a program on civility and etiquette
  - 5) An archaeologist (tentative)
- A number of gift certificates have been obtained for all age groups as prizes for their participation in reading books during the summer program.
- A number of new CDs have been obtained.
- Our library is sponsoring a bag for the NH "Reads to Go" program. We will have a bag of 15 books that will be used for a book discussion group and then loaned to other libraries for their discussion groups. The title is Buddha in the Attic. We have borrowed similar bags of books for our discussion groups a number of times.
- Cyndi continues to explore the subscription to the state's downloadable books consortium.
- The webinar on "How teen services increase library value and community impact" is archived and can be viewed at our convenience.

- The teen book sale on May 25 netted \$192. The next one is scheduled for Saturday, July 6.
  - Library holiday hours and coverage:
    - 1) Lilyan will cover on Saturday June 29, from 10:00 until 2:00.
    - 2) The library closed on July 4-6 for the 4<sup>th</sup> of July.
    - 3) There has been difficulty with availability of substitutes recently. If a substitute can't be arranged, the library will be closed during the week of July 9-13, when Cyndi takes her vacation.
  - A posting will be done to try to obtain more substitutes.
6. **NHLTA Conference:** A file has been started with handouts from the conference. Lilyan will report next time on what she learned at the conference that will have an impact on our procedures.
7. **Upcoming programs/activities:**
- Responsibility for distributing fliers when events are being held was divided up, with members taking several places each.
  - Lilyan suggested that we donate items to the upcoming tag sale on July 6. Donations could be requested in lieu of setting prices.
8. **Operational Policies regarding fines:** Don went through the policies and made the changes that we had recently discussed. Bonnie will make the changes on the word document and send them out with the minutes for final review.
9. **Adjournment:** The meeting adjourned at 8:30. The next meeting will be on July 16 at 6:30.

Respectfully submitted,

Bonnie Belden  
Secretary