

Olive G. Pettis Library, Goshen, NH
Minutes of Trustees Meeting
July 21, 2015
Final

Roll call and approval of agenda:

All present: Jonathan Purick, Chairperson; Dorothy DeLucia, Vice Chairperson; Trisha LaBossiere, Treasurer; Cyndi Phillips, Librarian; Alaina Willson, Trustee; Susan Carpenter, Alternate Trustee; Bonnie Belden, Secretary

Absent: Lilyan Wright

Jonathan called the meeting to order at 6:30 p.m.

BUSINESS:

1. **Review minutes of June 16:** Alaina moved and Trisha seconded that the minutes be accepted. There was one correction to be made, that Alaina did not distribute materials from the NHLTA conference. The minutes were approved.
2. **Treasurer's report:** Trisha reported that the balance is \$4185.93. The miscellaneous account remains at \$6122.00. Dorothy moved and Bonnie seconded acceptance of the report. Motion passed.
3. **Correspondence:** Thank you notes were sent to John and Lillian Scranton for the air conditioner and to Paul and Debbie Griswold for the used computer. Trisha has received a thank you from the Newport Library Arts Center for our donation. Goshen residents can now take advantage of member benefits.
4. **Librarian's Report:** The librarian reported the following:
 - Steven Carpenter is the recipient of the \$200 award from the Friends of the Library. Steven has been a member of the Teen Council and has spent much time in support of library activities as a volunteer during his high school years.
 - New Hampshire Black Bear: There will be an evening presentation by Ben Killam on the black bear on the evening of August 1 at 6:00. There will be a pot luck dinner at 5:30 before the speaker. Set up will be on Friday around 2:00. Trisha—dessert; Susan—pasta salad and dessert; Alaina—baked Ziti and rolls; Dorothy—chicken & broccoli casserole; Jonathan—pulled pork; Bonnie---veggie platter; Cyndi—iced tea, sparkling cider, water, lemons, limes and fruit; and Lilyan—fruit.
 - Summer Reading Camp: August 3-August 7 are the dates for camp, from 9:30-4:30. There are 4 applications for teen counselors, 3 females and one young man. There will be a training for them on Saturday the 25th. The theme is “Everyday Heroes.” Each day will be dedicated to different heroes in children’s lives. Monday is for police and Russ Lamson will be the guest; Tuesday is for laborers and children will go to Carroll Concrete; Wednesday is fire and rescue and Fred Drend is the guest speaker; Thursday is for teachers with John Hamel the PE teacher from GLCS and his wife; Friday is for the military with a male recruiter and a woman in active duty as guests. There will be coordinated readings, crafts and physical activities each day. There will be a closing celebration on Saturday August 8. This will be a family day with hamburgers and hotdogs and a craft and game for families to do together. The banner approved at the last meeting has been purchased for a cost of \$120 and is on display.
 - Everything Blueberry: Old Home Day will be on August 15. We will hold our 2nd Everything Blueberry contest, food sale and book sale. Summer camp participants will be invited to march in the parade, wearing either their t-shirts or riding on bicycles. Judges will be Lars Nelson, Pita Brennan and Lilyan Wright. We continue to watch for blueberry items for prizes and/or for a raffle basket. We’ll go through boxes of books during the week between camp and OHD.

- Conference: Cyndi would like to attend the NELA 2015 Annual Conference, which will be held in NH this year from October 25-27th. For all 3 days, the “early bird” fee is \$225. Trustees approved the librarian’s attendance at the conference.

OTHER BUSINESS:

- Everything Blueberry: We are gathering prizes for the tasting contest. There will be a 1st, 2nd and 3rd place. There are also bags and t-shirts available for prizes or for trustees to wear.
- New Policy/Procedure: Susan researched the new policy in the RSA’s that background checks need to be done for volunteers. She provided a copy of HB295 and Best Practices for NH Libraries regarding volunteers. Federal law requires that volunteers must be 14 years of age or older, even if the work is “casual,” or brief. A copy of a Youth Employment Certificate, driver’s license or birth certificate confirming age, and a Parental Permission for 16-17 year olds must be on file for any library volunteer.
- Satellite Library: We’ll discuss this next time.
- Security Camera: Security cameras can be used in libraries, but it must be posted that they are being used. They must be taped over on an ongoing basis.

5. Adjournment: The meeting was adjourned at 8:02. The next meeting is August 18, 2015 at 6:30.

Respectfully submitted,

Bonnie Belden,
Secretary